**DuPage County:**

**Copies of Birth Certificates**

**Who May Obtain a Birth Certificate?**

If you are 18 years of age or older, you can obtain a certified copy of your own birth certificate.  
  
A parent can obtain the birth certificate of their child, if the parent's name appears on the child's birth certificate.

**How to Obtain a Birth Certificate:**

**IN-PERSON:**

Come into the DuPage County Clerk's Office, 421 N. County Farm Road, Wheaton, IL 60187, Monday-Friday, 8:00 AM to 4:30 PM and fill out an application.

**ON LINE:**

For your convenience, you can process online requests for birth certificates through an independent company that the DuPage County Clerk has partnered with to provide you this service; VitalChek Network, Inc. An additional fee of $10.00 is charged by VitalChek for this service, and all major credit cards are accepted, including American Express®, Discover®, MasterCard® or Visa®.

[Place an order directly with VitalChek](http://www.vitalchek.com/Campaign?site=2&clickid=947445205400748034)

**BY MAIL:**

[Download Certificate of Record of Birth Application](https://www.dupageco.org/CountyClerk/Docs/31005/) (PDF)

Fill out the application and mail it along with a photocopy of a current and valid acceptable form of identification and a check or money order made payable to the DuPage County Clerk to:

*Jean Kaczmarek  
DuPage County Clerk  
P.O. Box 1028  
Wheaton, IL 60187*

**WHAT ARE THE FEES FOR A BIRTH CERTIFICATE?**

The fee is $14 for the first copy and $2 for each additional copy of the same certificate, requested at the same time.

**WHAT ARE THE ACCEPTABLE FORMS OF CURRENT AND VALID IDENTIFICATION?**

* Illinois Drivers License
* Illinois State Identification Card
* U.S. Military Identification Card
* Selective Service Card
* Out-of-State Drivers License
* U.S. Naturalization Certificate
* U.S. Immigration Card
* U.S. Passport